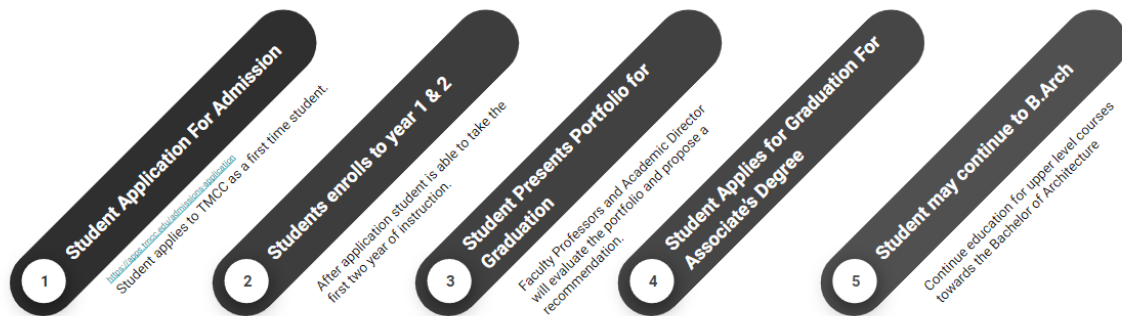


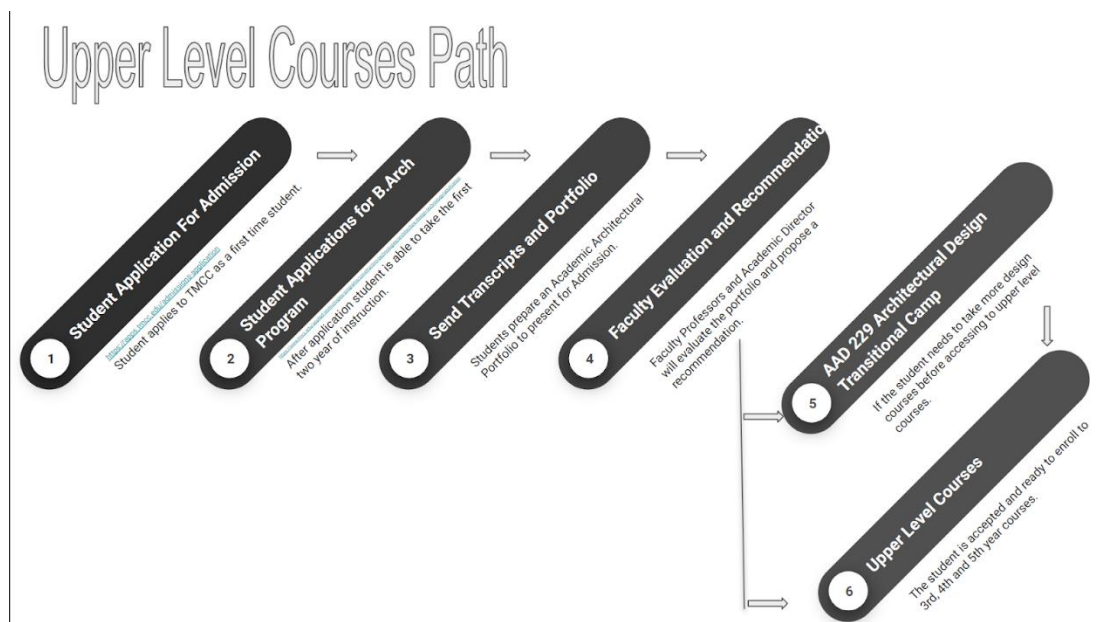
Policies and Processes for evaluation of transcripts and portfolios

At TMCC, we have two possible tracks of admission. The first is students that start school for the first time, and the second is students that transfer.

First-year students have to complete the TMCC Application for Admission which grants them the admission to the school system at TMCC, and they can sign up to lower-level courses from the first year and second year.



The second option is for transfer students. In this case, students apply to TMCC's general admission and then apply again for the B.Arch., present transcripts and a design portfolio. After that, the faculty professors and Academic Director will evaluate the application and propose a recommendation. The recommendations can be to take the Architectural Design Transition Camp (as described below) course at TMCC which will grant access to upper-level courses upon completion. Another recommendation can be that based on the evidence provided the student is ready to enroll to upper-level courses.



Policies and Processes for evaluation of transcripts and portfolios

The recommended portfolio guidelines are as follows:

Portfolios may be submitted in either printed or electronic format

Printed Version: 8 1/2" x 11" or 11"x 17 (no more than 20 pages)

PDF Version: 8 1/2" x 11" or 11"x 17 - 5MB (no more than 20 pages)

Portfolios must include

-Candidate's name and contact information

-Portfolio's table of contents

-Candidate's Resume

-Professional, academic, and personal projects presented in the portfolio should include:

-Project Title, Location, and date.

-A brief description of each project scope and whether it was done for personal academic, or professional purposes. If it was academic, include the course title and number.

-A description of whether the project was an individual or group and the candidate's contribution level.

-The technique utilized for the design visualization. Whether it was done using architectural software, hand drawn, collage, or any other specification in that regard.

Transfer from an Articulated Institution

In the event of preparatory education required by an articulated transfer institution, an "Architectural Design Transition Camp", over summer, will include an intensive introduction to various design processes from concept to schematic to design development. Beginning level graphic and architectural design standards for persons entering 3rd year Architecture program, including construction drawing and details, material and methods, literacy, design thinking strategies and aesthetic awareness. Introduction of digital programs, development of basic design, modeling and communication skills will be included.

Transfer students and/or international students

The students must provide catalog descriptions and syllabi of the courses taken at the previous institution. An official transcript must be submitted. If a design studio is intended for transfer, a portfolio must be submitted. Transcripts must be translated into English from a verifiable source.