



Truckee Meadows Community College

Faculty Senate Administrative Faculty Committee

MEETING MINUTES MAR. 27, 2020

10:30 – 12 p.m. via BlueJeans

Meeting called to order: 10:30 a.m.

In attendance: Diane Nicolet (Chair), Miguel Martinez, Heather Maye, Lauren Gatto, Sidney Sullivan, Kate Kirkpatrick, Johanna Bell, Archana Kumar, Ashlyn Moreno, Brandy Scarnati, Nancy Thiele

Guests: Bruncha Milaszeniski (Program Director-EPIC – add to FS new member approval request), Krista Johns (Grant Project Manager-Technical Services Division – as to FS new member approval request), Thomas Kearns (Assistive Technician – DRC/SS – add to FS new member approval request), Cathy Brewster, Andy Hughes, YeVonne Allen

Welcome & Note Taker – Diane Nicolet

Quorum was not met with 11 of 24 members present.

February 21, 2020 minutes review

The minutes were approved by the attending members with no additions, deletions, or changes. However, quorum was not met at today's meeting.

Established Ad Hoc Committee Reports

Summer Synergy Summit (SSS):

- Dates saved and rooms booked for mid-July administrative faculty (AF) professional development days
- Administrative Faculty will collaborate with Classified Council's summer event and will overlap days, events and activities to further the development of "In It Together"
- Leadership panel and panel facilitator in the works
- Google meeting held with Jeffery Benjamin & SSS planning committee members to discuss "team-building" and "communication" session topics; intent to bring people together "mixing people up"; Jeffery provided BreakThrough leadership training to Chamber of Commerce for years.
- Amber Barnes as session presenter in the works
- To date no contracts have been signed.
- Along with training sessions, there will be food and hands-on fun activities with the intent of bringing employees together.
- Kick-Off will be hosted by YeVonne Allen and the diversity team
- Next meeting of the SSS planning committee is April 15, at 2 p.m. A Zoom invite will be sent

Johanna Bell noted, it is exciting to have remote campus employees as part of the SSS event planning process and she is looking forward to being with colleagues from all campuses at the summer Professional Development event.

Other notes:

- Classified Council Professional Development theme: "Unity"
- YeVonne is a member of the TMCC COVID Task Force
- Kate shared that campus reopening is in discussion, nothing affirmative, depends on NSHE and State of Nevada decision-making.

Administrative Faculty Chair Elections: Diane will be retiring June 2020; it is time to seek interest within the AFC members for the next chair. Diane will work with Amber and Anne Flesher on the process. An email will go out to request interested AFC members submit name to designated representative. Vote to take place at the April 17 meeting and new chair will co-chair with Diane at the May 15 meeting.

Today's meeting was a friendly and warm meeting filled with rich and supportive discussion ended with cute joke telling, for example: (given the COVID situation) What kind of jokes should be told during this time? Insider jokes 😊

Next Meeting: April 17, 2020 in RDMT 252 at 10:30-12 p.m. via BlueJeans

Adjourn: 12 p.m.