

FACULTY SENATE MEETING MINUTES

Dec. 11, 2020

Faculty Senate Chair: YeVonne Allen	Faculty Senate Chair-Elect: Virginia Irintcheva	Executive Committee member, Academic Standards and Assessment Chair Jinger Doe
Executive Committee member, Curriculum Review Chair Katie Kolbet	Executive Committee member, Professional Standards Chair Melanie Purdy	Executive Committee member, Salary, Benefits and Budget Chair Matt Leathen
Administrative Faculty Committee Chair Ashlyn Moreno	Library Committee Chair Rob Lively	Part-Time Faculty Committee Chair Edwin Lyngar
Recognition & Activities Committee Chair Lauren Gatto	WebCollege Faculty Advisory Committee Chair Dan Hooper	
Senators At-Large: Yuli Chavez Camarena Staci Miller Adine Stormoen Sidney Sullivan	Senator for Allied Health: Heidi Himler Julie McMahon	Senators for Technical Sciences: Sam Byington Jeremy Coggin
Senators for Biology: Amy Cavanaugh Jinger Doe	Senators for Computer Technologies: Steve Bale Cathy House	Senators for English: Lenaya Andersen Karen Wikander
Senators for History, Political Science & Law: John Kemp Ben Scheible	Senators for Humanities: Eric Bullis Gabriel Chavez	Senators for Math: Hieu Do Rebecca McCleary
Senators for Physical Sciences: Ed Corbett Olga Katkova	Senators for Social Sciences: Julia Hammett Paula Reynolds	Senators for Visual and Performing Arts: Candace Garlock Rossitza Todorova
Senators for Part-Time Faculty: Gwendolyn Clancy Heather Haddox	Classified Council Representative Chynna Sandgren	Student Government Representative Alyssa Fromelius

Absent: Jeremy Coggins (Proxy: Sam Byington), Cathy House

Guests: Amber Anaya, Natalie Brown, Elena Bubnova, Cheli Cuevas, Dayna DeFilippis, Julie Ellsworth, Anne Flesher, Alyssa Fromelius, Mike Holmes, Kate Kirkpatrick, Miguel Martinez, Tina Ruff, Nicole Scollard, Brandy Scarnati, Chynna Slocum,

The meeting was called to order at 12:32 p.m.

Chair's Report – YeVonne Allen

Chair Allen ensured quorum was met and provided her report. Past Chair, Mike Holmes was honored. Mike is retiring at the end of the semester. Mike is a champion of the college, this Senate, and this faculty. Chair Allen shared her favorite Mike-ism: "Life is so much more fun as one that is involved, engaged, and carries their own canoe paddle sized stir stick for the right reasons."

The Board of Regents Meeting on December 3-4 did not have many agenda items affecting TMCC. The NSHE Counsel of Faculty Senate Chairs reiterated their message to the Chancellor and the Chair of the Board of Regents that furloughs are preferred over pay/salary cuts should this be discussed during the upcoming Legislative Session.

The Nevada Economic Forum has provided budgetary projections which will be used by the Legislature. The Governor's plan and actual figures will not be known until next semester.

The NSHE Board of Regents Budget Reduction Response Committee meets today at 3 p.m. Chair Allen will send any updates from this committee meeting. The next BOR Special Meeting is scheduled for January 15 and the next BOR Quarterly Meeting is March 4-5 with the newly elected regents. In on-campus updates Chair Allen reported COVID-19 charts have been added to the TMCC website: <https://www.tmcc.edu/environmental-health-safety/coronavirus/covid-cases>. Spring 2021 enrollment is down both in headcount and FTE and to please encourage students to continue to take courses next semester. Spring 2021 Academic Software Requests are being accepted by IT until December 31. Please verify whether the requested software follows VPAT (Voluntary Product Accessibility Template) and comment if it is missing on the software form. The TMCC Budget Reduction Taskforce met November 30. Chair-elect Virginia and SBBC Chair Matt Leathen have been added to the membership. The NSHE Operating Pool Reserves have been fully utilized along with an additional contingency withdrawal. Leadership is planning a targeted reduction on campus of up to \$2M.

Today the Senate will review a first read of a bylaw change regarding committee chair elections and chair transition. This change, if approved, will not go into effect until Spring of 2021.

Chair-Elect's Report – Virginia Irintcheva

Chair-elect Virginia reported on the VPAA search and questions for the interview are being finalized.

Administrative Report – Dr. Karin Hilgersom, TMCC President

Dr. Hilgersom gave thanks to all faculty and staff on VPAA Murgolo's behalf as she was not able to attend today. The COVID taskforce continues to meet. There has been a small amount of information on vaccines so far and more details will be forthcoming as they are confirmed. The NSHE Budget Reduction Response Committee will hear a presentation on shared services at today's meeting.

There are plans for a 12% reduction over the next biennium. To address this reduction the Leadership Team is working on a plan that relies upon the recommendations and philosophy of the Budget Reduction Task Force, and that attempts to minimize the effects on the classroom and draws down contingency funds with caution over the next two years. There will likely be a few targeted layoffs, including at the executive management level.

An anti-bullying ad hoc taskforce is being formed and a member of Senate is being sought out to join. This taskforce will consist of a faculty senate rep, a dean, a classified staff rep, HR and legal counsel. The taskforce will finalize training for the anti-bullying policy.

The Pennington Foundation gifted TMCC with \$1.1M for 2 science labs. We are grateful for the foundation and to have some good news.

Approval of the November 13, 2020 Minutes

Motion: To approve the minutes for November 13, 2020

Movant: Senator Ben Scheible

Second: Senator Jinger Doe

Vote: Motion passed with 23 ayes.

Consent Agenda

Motion: To approve the December 11, 2020 Consent Agenda.

Movant: Senator Ben Scheible

Second: Senator Steve Bale

Vote: Motion passed with 23 ayes.

Committee Reports

- **Academic Standards and Assessment Committee – Jinger Doe**
The committee did not meet this month. The next meeting is January 15. The Interstate Passport will be submitted December 31.
- **Administrative Faculty Committee – Ashlyn Moreno**
The committee has developed a survey for all administrative faculty. The committee will table the professional advancement and position reclassification projects due to budgetary concerns. Along with the survey the committee is focusing on Professional Development Days for Administrative Faculty and looking at the Annual Evaluation for Administrative Faculty.
- **Curriculum Review Committee – Katie Kolbet**
The committee approved a catalog change from BAS to BA along with the items on today's consent agenda. The deadline for the next meeting is January 15 and the committee next meets on February 5, 2021.
- **Learning Commons Committee – Rob Lively**
The committee has not since the last Senate Meeting. The next meeting will be February 4, 2021 at 3:30 p.m.
- **Salary, Benefits and Budget Committee – Matt Leathen**
The committee met on November 20 and had Jim New present on the budget structure and the current situation. The committee will work on recommendations to the Budget Reduction Taskforce. The PEBP proposed changes were included in today's folder. The committee will hold an election for a new chair at the next meeting on January 29, 2021.
- **Part-Time Faculty Committee – Edwin Lyngar**
The committee met today and discussed the survey, the upcoming open house for part-time faculty, the longevity program, the progress of the coffee klatch, and the most recent part-time faculty of the month winners which included Edwin. Please continue to nominate part-time faculty to be recognized. The next meeting is February 12, 2021.
- **Professional Standards – Melanie Purdy**
The committee did not meet in December. The next meeting is February 5, 2021 and the committee will review and revisit tenure track guideline documents, the in-person teaching observation form, and will discuss the feedback received from the WebLive Observation Form. Chair Melanie also asked the Senate body to please consider joining the committee.
- **Recognition and Activities – Lauren Gatto**
Chair Lauren reported the committee received 38 submissions for the Career Champions Program. The committee is working on an outdoor activity on the soccer field with Tina Ruff, continuing to award Professionals of the Month, and have distributed 12 Days of Recipes. The committee next meets February 2, 2021.
- **WebCollege Faculty Advisory Committee – Dan Hooper**
The committee met today from 11-12 p.m. There are a number of upcoming WebCollege trainings including how to use Zoom. The committee discussed WebLive best practices in teaching and are finalizing the document that will be posted to the TMCC website under Faculty Resources. The committee is also working on a request from the co-requisite committee to show the difference between WebLive and online courses in the WebCollege Survey given to students. The committee next meets on February 12, 2021.
- **Student Government Association (SGA) – Alyssa Fromelius**
The SGA participated in the student town hall, have produced virtual get-together videos, and are looking forward to Fall 2021 to implement the internship program.
- **Classified Council – Chynna Sandgren**
Chynna reported the recent employees of the month winners and that the winner for November will be awarded on Thursday, Dec. 17 during the Classified Council Meeting. Classified Council will serve on two NSHE taskforces: Julia Bledsoe, Budget Reduction Response Committee and Sarah Wilke from GBC will sit on the Mental Health Taskforce.

Old Business

None

New Business

Agenda Item 10A Bylaw Revision Standing Committee Chair Section – first read

Chair-elect Virginia introduced the first read of the bylaw change concerning committee chair elections and transition for a new chair. She noted the move from the last meeting of Fall to have the election completed by the 2nd meeting of Spring to accommodate the end of semester busy periods. The bylaw change also calls for the creation of a transition document to be completed by the outgoing chair for the incoming chair. Dan Hooper wanted to make sure everyone knew he is taking nominations for the WebCollege Faculty Advisory Committee. It was also suggested to specify who writes and updates the transition document. There were no further comments, questions, or suggestions.

Meeting Adjourned: 1:17 p.m.