

# MOTION TRACKING

## Academic Year 2022

Date Motioned	Description of Motion	Senate Status	Administrative Status (signed by)	Notes
September 16, 2022	To approve the updated Emeritus process.	Passed with 27 in favor.	Signed by A. Cavanaugh, VPAA Alexander, and VPSD Gutierrez signed as motion Received/acknowledged. Signed as approved by Dr. Hilgersom.	The process has been updated on the website, motion complete.
September 16, 2022	To approve the May 13, 2022 Faculty Senate Minutes	Passed with 23 in favor and 3 abstentions	Signed by A Cavanaugh.	The May 13, 2022 Faculty Senate minutes have been posted to the website, motion complete.
September 16, 2022	To approve the September 16, 2022 Consent Agenda Item A: Committee Membership changes. It was noted Senators Ron Marston and Lars Jensen should have been listed in the Committee Membership as additions to the Faculty Senate. The Senate Approved the consent agenda as amended with addition of Senators Marston and Jensen.	Passed with 26 in favor.	Signed by A. Cavanaugh.	Motion Complete
September 16, 2022	To approve the Faculty Senate Consent Agenda Item B: Curriculum Decisions.	Passed with 26 in favor.	Signed by A. Cavanaugh, VPAA Alexander, and the CRC Chair. VPSD Gutierrez and Dr. Hilgersom signed as motion received/acknowledged.	Once the curriculum items are approved on the consent agenda, the committee chair submits the changes.
September 16, 2022	To approve the September 16, 2022 Faculty Senate Consent Agenda Item C: Clinical/Lab Instructor Evaluation Form.	Passed with 26 in favor.	Signed by A. Cavanaugh, VPAA Alexander, and PS Chair Giren-Navarro. VPSD Gutierrez and Dr. Hilgersom signed as motion received/acknowledged.	The Faculty Senate AA has worked with Web Services to update the Clinical/Lab Instructor Evaluation Form. The form has been updated and is now available for use by both full-time and part-time faculty on the TMCC website, motion complete.
September 16, 2022	To establish an adhoc committee to discuss a Faculty Senate Bylaw Change to Article 4.3.C to extend the term of a part-time senator from 1 year to 2 years commiserate with the department and at-large senators.	Passed with 17 in favor, 4 abstentions, and 5 nays.	Signed by A. Cavanaugh	Chair-Elect Rick Bullis has sent a meeting announcement for the ad-hoc committee to convene. Motion complete.
September 16, 2022	To adjourn the September 16, 2022 Faculty Senate Meeting.	Passed with 23 in favor.	Signed by A. Cavanaugh.	Motion Complete.
October 7, 2022	To approve the Faculty Senate Minutes for September 16, 2022. There was one correction to Senator Lars last name, "Jenson" should be "Jensen."	Passed, as amended, with 27 ayes and 1 abstention.	Signed by A. Cavanaugh.	The September 16, 2022 Minutes have been posted, motion complete.
October 7, 2022	To approve the October 7, 2022 Consent Agenda Item A: Committee Membership. There is one correction to the Consent Agenda, Geoff Peck is a member of the Curriculum Review Committee and will be added to the membership.	Passed, as amended, with 28 ayes.	Signed by A. Cavanaugh.	Motion complete.
October 7, 2022	To approve the October 7, 2022 Consent Agenda Item B: Curriculum Decisions.	Passed with 28 ayes.	Signed by A. Cavanaugh, VPAA Alexander, and CRC Chair K. Kolbet. Signed by VPSD Gutierrez and Dr. Hilgersom as motion received/acknowledged.	Once the curriculum items are approved at Senate, the CRC Chair submits the changes, motion complete.
October 7, 2022	To approve the October 7, 2022 Consent Agenda Item C: Faculty Senate Travel	Passed with 28 ayes.	Signed by A. Cavanaugh, VPAA Alexander, and SBBC Chair Leathen. Signed by VPSD Gutierrez as motion	The Faculty Senate AA has processed reimbursements to the approved travelers, motion complete.

# Faculty Senate Motion Tracking

			received/acknowledged. Signed by Dr. Hilgersom as approved.	
October 7, 2022	To approve the Administrative Faculty Evaluation and Self-Evaluation Forms.	Passed with 23 ayes and 2 abstentions.	Signed by A. Cavanaugh, VPAA Alexander, and AF Chair B. Davis. Signed by Dr. Hilgersom as motion received/acknowledged and motion approved.	The forms have been updated, motion complete.
October 7, 2022	Resolution: Supervisor visits for Canvas class "observation" will have access limited to student view and scheduled per contract language in the NFA Negotiations. Other Canvas issues will be handled on a case-by-case basis in person or at a virtual meeting.	Passed with 23 ayes, 1 nay, and 1 abstention.	Signed by A. Cavanaugh, VPAA Alexander, and PS Chair M. Giren-Navarro. Signed by VPSD as motion received/acknowledged. Needs TMCC President's Signature.	The Professional Standards Committee is continuing to collect feedback on this issue. The President has not signed the motion at this time.
October 7, 2022	To extend the October 7, 2022 Faculty Senate Meeting by 15 minutes.	Passed with 21 ayes and 11 abstention.	Signed by A. Cavanaugh	Motion complete.
October 7, 2022	To place a banner link: <a href="https://registertovote.nv.gov">https://registertovote.nv.gov</a> for voting registration on the TMCC home page and on Canvas.	Passed with 20 ayes and 2 abstentions.	Signed by A. Cavanaugh, VPAA Alexander, and signed as motion received/acknowledged by VPSD Gutierrez and Dr. Hilgersom.	We have subsequently learned from Web Services that we cannot place a banner on the TMCC home page. That space/type of announcement is for emergency purposes only. The link has been placed in Canvas. The Faculty Senate AA will work with the Senate Chair to post the link elsewhere as directed, motion complete.
October 7, 2022	Resolution: The Faculty Senate recognizes that not all email subjects are necessarily appropriate for all audiences at TMCC, and acknowledges the reasons for the recent changes to the email LISTSERVS. However, open discussion of academic and related issues is an important protected right and freedom in higher education. LISTSERVs are an essential avenue of communication, and the new changes do not allow for that open discussion. Therefore, the Faculty Senate requests the creation of a new LISTSERV for faculty to voice and discuss academic and other faculty related issues. The new LISTSERV should be named All Faculty Discussion (or something similar), be opt-out, unmoderated, allow for "reply all", and include all full-time academic and administrative faculty, as well as part-time faculty.	Passed with 26 ayes and 1 abstention.	Signed by A. Cavanaugh and VPAA Alexander. Signed as motion received/acknowledged by VPSD Gutierrez. Need TMCC President's Signature.	The President has not signed the motion at this time. An agreeable solution to this issue has not been found at this time.
October 7, 2022	To adjourn the October 7, 2022 Faculty Senate Meeting.	Passed with 24 ayes.	Signed by A. Cavanaugh	Motion complete.
November 4, 2022	To approve the second read of the Faculty Senate Bylaw 4.3 – Term of Office. A suggestion was made to remove the second "total" from the text shown at today's Faculty Senate Meeting.  Original Language:  4.3 – Term of Office:  Each Senator shall serve a two year term commencing on June 1 of the year in which elected, except for the two Part-Time Faculty Senators, who shall serve a one-year term commencing on June 1 of the year in which elected.  Terms of office for two year terms shall be staggered so that each year only half of the Senate positions shall be open for election.  Senators can only serve two consecutive terms.  Proposed Language: (changes in red)  4.3 – Term of Office:	Passed with 26 ayes.	Signed by A. Cavanaugh, VIPs Gutierrez, and Chair-Elect Bullis. Signed by VPAA Alexander as motion received /acknowledged. Signed by Dr. Hilgersom as motion approved.	Once approved by the President, the Faculty Senate AA has updated the text of the Faculty Senate Bylaws and the website has been updated, motion complete.

# Faculty Senate Motion Tracking

	<p>Each Senator shall serve a two-year term commencing on June 1 of the year in which elected, except for the two Part-Time Faculty Senators, who shall serve a one-year term commencing on June 1 of the year in which elected.</p> <p>Terms of office for two year terms shall be staggered so that each year only half of the Senate positions shall be open for election.</p> <p>Senators can only serve two consecutive terms <b>or a total of four consecutive years, whichever is greater.</b></p>			
November 4, 2022	To approve the Faculty Senate Minutes for October 7, 2022. There was one correction, Senator Ben Davis was present at the October 7, 2022 meeting.	Passed, as amended, with 25 ayes and 1 abstention.	Signed by A. Cavanaugh.	The minutes have been posted to the TMCC website, motion complete.
November 4, 2022	To approve the November 4, 2022 Consent Agenda Item A: Committee Membership Changes.	Passed with 26 ayes.	Signed by A. Cavanaugh.	Motion complete
November 4, 2022	To approve the November 4, 2022 Consent Agenda Item B: Curriculum Decisions. There was one correction to the Consent Agenda, it was requested by the submitter to recall the Certificate of Achievement in Music at this time.  <b>Amendment to the motion:</b> Senator Gus Stuart moved and Senator Cara Dopf seconded to approve the amendment to Consent Agenda Item B: Curriculum Decisions, the motion passed as amended with 26 in favor.	Passed with 26 ayes	Signed by A. Cavanaugh, and CRC Chair K. Kolbet. Signed as motion received/acknowledged by VPAA Alexander, VPSD Gutierrez, and Dr. Hilgersom. Dr. Hilgersom also made an "x" in the box "Motion Approved.	Once the agenda is approved at Faculty Senate, The Curriculum Review Committee Chair submits the changes, motion complete.
November 4, 2022	<p>Approved by the Salary, Benefits and Budget Committee October, 14, 2022</p> <p>Whereas the Consumer Price Index for All Urban Consumers (CPI-U) year-over-year from September has increased by: 8.2% for 2022, and 5.4% for 2021 based on data from the U.S. Bureau of Labor Statistics.</p> <p>Whereas the compounded effect of inflation over the past two years is 14%. Over that same time period, NSHE received a 1.0% COLA.</p> <p>Whereas Social Security benefits will have a Cost-of-Living-Adjustment (COLA) of 8.7% for 2023, and had a previous COLA of: 5.9% for 2022.</p> <p>Whereas the Nevada State Legislature passed a COLA for NSHE Professional staff of: 1.0% for 2022, and 0.0% for 2021. Previous COLA adjustments have not kept up with increases in the cost of living.</p> <p>Whereas Nevada's tax revenues for 2022 are 25% higher than projected.</p> <p>Be it resolved that the TMCC Faculty Senate urges the Nevada State Legislature to fully fund a COLA adjustment of at least 9% for Financial Year 2023 and 6% for Financial Year 2024 in order for salaries to be maintained relative to inflation.</p>	Passed with 26 ayes.	Signed by A. Cavanaugh, and SBBC Chair M. Leathen. Signed as motion received/acknowledged by VPAA Alexander, VPSD Gutierrez, and Dr. Hilgersom.	The Senate Office will assist the Senate Chair, SBBC Chair, and Administration as needed for this item, motion complete.
November 4, 2022	To adjourn the November 4, 2022 Faculty Senate Meeting.	Passed with 24 ayes.	Signed by A. Cavanaugh.	Motion complete.
December 9, 2022	To approve the Faculty Senate Minutes for November 4, 2022	Passed with 26 ayes.	Signed by A. Cavanaugh as motion approved.	Motion complete
December 9, 2022	To approve the December 9, 2022 Consent Agenda Item A: Committee Membership	Passed with 26 ayes.	Signed by A. Cavanaugh as motion approved.	Motion complete
December 9, 2022	To approve the December 9, 2022 Consent Agenda Item B: Curriculum Decisions.	Passed with 26 ayes.	Signed by A. Cavanaugh and the President as motion approved. VPAA Alexander and VPSD Gutierrez signed as motion received /	Once the consent agenda is approved at Faculty Senate, the CRC Chair submits the changes, motion complete.

# Faculty Senate Motion Tracking

			acknowledged. K. Kolbet also signed.	
December 9, 2022	To approve the December 9, 2022 Consent Agenda Item C: Faculty Senate Travel	Passed with 26 ayes.	Signed by A. Cavanaugh as motion approved. Signed by the President as motion approved. Signed as motion received / acknowledged by VPAA Alexander and VPSD Gutierrez. M. Leathen signed as well.	Once the consent agenda is approved at Faculty Senate, the FS AA works with the traveler and their department AA to process a spend authorization and expense report. Molly's travel expense report is currently working its way through Workday to be approved. Motion complete.
December 9, 2022	<p>To approve the Mediator Selection Process.</p> <p><b>Original motion:</b> Senator Gus Stuart moved to approve the Mediator Selection Procedure and Chair-elect Rick Bullis seconded the motion.</p> <p><b>Amendment to the motion:</b> A proposed suggestion from Senator Jensen:</p> <p>Replace the current part 1, which begins:</p> <p>1. The Director of Human Resources or designee will identify a list of three mediators from employees of another NSHE institution who have appropriate mediation training and are willing/available to serve as a mediator on behalf of TMCC.</p> <p>with this:</p> <p>1. The Director of Human Resources or designee will identify a list of at least three mediators from employees of another NSHE institution, who have appropriate mediation training, and at least half of which come from the ranks of faculty.</p> <p>Similarly, change section 3 of the process from,</p> <p>3. If a paid mediation is the only option and the employee requesting mediation is unwilling to pay 50% of the cost of external mediation, the Director of Human Resources or designee will identify a list of three mediators from the employees of TMCC who have appropriate mediation training and are willing/available to serve as a mediator. The process will then proceed as in section 1.a and 1.b.</p> <p>Senator Lars Jensen moved and Senator Nancy Faires seconded the amended motion.</p> <p>It was requested to provide more time to review the proposed amendment and table this motion.</p> <p><b>Final motion:</b> Senator Gus Stuart moved and Senator Lars Jensen seconded to table the motion and amendment in order to provide the Senate body adequate time to review the proposed changes. The motion passed with 24 ayes, 1 nay, and 2 abstentions.</p>	Passed with 24 ayes, 1 nay, and 2 abstentions.	Signed by VPAA Alexander. Signed by VPSD Gutierrez and A. Cavanaugh as motion received / acknowledged. Signed by the President as motion received / acknowledged.	Senate Chair Cavanaugh will take the proposed changes for review with HR and Legal and this item will return to the Senate for action at a future Senate meeting.
December 9, 2022	<p>To approve the change to Bachelor's credit residency in the catalog.</p> <p>Katie brought a requirement change for community colleges from the Board of Regents. She provided background and what the change entails. The red strikethrough font would change to the blue font. This was approved at the December 2, 2022 Curriculum Review Committee meeting. The Senate passed the changes below with 24 ayes.</p> <p>Title 4, Chapter 16, Section 24.6.</p>	Passed with 24 ayes.	Signed by A. Cavanaugh and VPAA Alexander as motion approved. Signed by the President as motion approved. Signed by VPSD Gutierrez as motion received / acknowledged and signed by Katie Kolbet.	Once the change is approved at Senate, the CRC chair will submit the change.

# Faculty Senate Motion Tracking

	<p>Candidates must complete at least 15 credits in residence for an associate degree and at least 30 upper-division credits in residence for a bachelor's degree.</p> <p>TMCC's current requirements:</p> <p>32 units must be complete at TMCC</p> <p>40 units of upper-division credits</p> <p>Proposed change to catalog for Bachelor's degrees:</p> <p>The Bachelor of Science (BS) and the Bachelor of Applied Science (BAS) degree programs are included under the accreditation of Truckee Meadows Community College. Bachelor's degrees are designed to grow professional skills and respond to the demand for highly technical professionals in the workplace. Bachelor's degrees contain a minimum of <del>40 upper-division units, and 32 units</del> <b>30 upper-division credits that</b> must be earned at TMCC.</p>			
December 9, 2022	<p>One-Time Extra Salary Payment Resolution:</p> <p>Passed by the Salary, Benefits and Budget Committee on November 18, 2022</p> <p>Whereas, one-time extra salary payments have been approved for faculty covered under the Nevada Faculty Alliance (NFA) contract,</p> <p>Whereas, TMCC relies on the hard work of Classified Staff and part-time instructors,</p> <p>Be it resolved that the Faculty Senate supports a one-time extra salary payment for TMCC Classified Staff and part-time faculty by no later than June 30, 2023.</p>	Passed with 24 ayes.	Signed as motion received /acknowledged by the President, VPAA Alexander, A. Cavanaugh, and VPSD Gutierrez. Signed by M. Leathen.	Motion complete.
December 9, 2022	<p>VP of Finance and Government Relations Search Resolution:</p> <p>Passed by the Salary, Benefits and Budget Committee on November 18, 2022</p> <p>Whereas, TMCC values and relies upon shared governance, Be it resolved that,</p> <p>At least half of the voting members on the search committee for the Vice President of Finance and Government Relations should be comprised of academic faculty.</p>	Passed with 26 ayes and 1 abstention.	Signed by A. Cavanaugh. Signed by VPAA Alexander and VPSD Gutierrez as motion received/acknowledged. Signed by SBBC Chair. The President signed and noted does not support and will provide a rationale at a later date.	Motion complete
December 9, 2022	<p>Senator Lars Jensen returned with his proposal for a bylaw change to the Faculty Senate Bylaws 7.6: "Faculty Senate meetings shall be open..." His proposal is to strike this sentence from the bylaws, citing a decision made at the Community College of Southern Nevada in consultation with Attorney General Ford, which stated their Faculty Senate Meetings are not open meetings.</p> <p>The Senators discussed unintended consequences and the need for bylaw changes to go through a vetted process. Senate Chair Amy reviewed both Senator Jensen's previous activity and the process which will occur.</p> <p>Senator Stuart moved that this proposal, now being first read according to the process outlined within our bylaws, be referred to the bylaws revision committee for their consideration and recommendation. Senator Marston seconded. The motion passed with 21 ayes and 2 abstentions.</p>	Passed with 21 ayes and 2 abstentions.	Signed by A. Cavanaugh as motion approved. Signed by R. Bullis.	This item has been referred to the adhoc committee, motion complete.

## Faculty Senate Motion Tracking

December 9, 2022	To adjourn the December 9, 2022 Faculty Senate Meeting.	Motion passed with 21 ayes.	Signed by A. Cavanaugh	Motion complete.
February 10, 2023	The TMCC Faculty Senate emphatically supports BDR 155, known as the Collective Bargaining for NSHE Professional Employees Bill. We recommend that the Board of Regents support the bill and urge its passage by the Legislature of the State of Nevada during its 2023 general session.  Therefore, be it resolved by this body, that a statement of emphatic support of BDR 155 be put into writing and a copy of said statement be dispatched to all voting members who will consider supporting its passage.	Motion passed with 26 ayes.	Signed by A. Cavanaugh as motion approved. Signed by VPAA Alexander, VPSD Gutierrez, and Dr. Hilgersom as motion received/acknowledged.	Motion complete.
February 10, 2023	To approve the Faculty/Staff Complaint Procedure.	Motion passed with 23 ayes.	Signed by A. Cavanaugh and VPAA Alexander as motion approved. Signed by VPSD Gutierrez and Dr. Hilgersom as motion received/acknowledged. Signed by Senator Ron Marston.	The website has been updated, motion complete.
February 10, 2023	To approve the Faculty Senate Minutes for December 9, 2022.	Motion passed with 23 ayes.	Signed by A. Cavanaugh as motion approved.	The minutes have been posted on the TMCC Website, motion complete.
February 10, 2023	To approve the February 10, 2023 Consent Agenda Item A: Committee Membership.	Motion passed with 26 ayes.	Signed by A. Cavanaugh as motion approved.	Motion complete.
February 10, 2023	To approve the February 10, 2023 Consent Agenda Item B: Curriculum Decisions.	Motion passed with 26 ayes.	Signed by A Cavanaugh, VPAA Alexander, and Dr. Hilgersom as motion approved. Signed by VPSD Gutierrez as motion received/acknowledged. Signed by K. Kolbet, CRC Chair.	Once the curriculum decisions are approved at Senate, the committee chair submits the changes.
February 10, 2023	To approve the February 10, 2023 Consent Agenda Item C: Recommended Critical Thinking General Education Learning Outcomes (GELO).	Motion passed with 26 ayes.	Signed by A. Cavanaugh, Dr. Hilgersom, and VPAA Alexander as motion approved. Signed by VPSD Gutierrez as motion received/acknowledged. Signed by K. Kolbet, CRC Chair.	The Faculty Senate Office will work with Assessment and Planning to update the TMCC webpage and anywhere else where it is needed.
February 10, 2023	Mediator Selection Procedure: Senate Chair Amy called to have the motion picked up from the table.  Senator Gus Stuart moved and Chair-Elect Rick Bullis seconded to pick up the motion from the table as written.  <b>First vote:</b> Senator Marston proposed a revision to the language for clarity and consistency in language and Senator Gus Stuart accepted a friendly amendment to the motion. The motion passed with 22 ayes and 1 abstention. Faculty /Staff Complaint Procedure  1. The Director of Human Resources or their designee will identify a pool of at least three potential mediators from professional employees of other NSHE institutions who have appropriate mediation training and are willing/available to serve as a mediator on behalf of TMCC.  a. The Director of Human Resources or their designee will ensure the identified pool of potential mediators do not have a conflict of interest or a relationship to any involved parties which may prevent them from being impartial.	Motion passed with 24 ayes and 1 nay.	Signed by A. Cavanaugh and Dr. Hilgersom as motion approved. Signed by VPAA Alexander and VPSD Gutierrez as motion received/acknowledged. Signed by Senator Ron Marston.	The website has been updated, motion complete.

	<p>b. The Director of Human Resources or their designee will send both parties of the mediation the list of potential mediators and inform them of their optional right to exercise a peremptory challenge to remove one mediator from the list within five (5) calendar days of receipt of notification. If, after this right is exercised, more than one mediator remains on the list, the final mediator will be chosen randomly. If the chosen mediator becomes unavailable, another mediator will be chosen randomly from the remaining pool.</p> <p>2. If fewer than three potential mediators are initially identified, or if there are no available mediators available through the processes outlined in sections 1.a and 1.b, the Director of Human Resources or their designee may arrange for an external mediation service to be used, through the Neighborhood Mediation Center or similar free mediation service. If no such free service is available, an alternate paid service or an external independent trained mediator may be used. The employee may request a paid external mediation service or independent mediator of their own choosing but may be required to pay for half of the total cost of the mediation. Both parties must agree to the choice.</p> <p>3. If, after exercising all due diligence, an external mediator cannot be identified to complete the mediation within the time required by the NSHE Code with the processes outlined in sections 1 and 2, or the employee does not wish to pay for half the total cost of mediation, the Director of Human Resources or their designee may identify a pool of at least three potential mediators from TMCC professional staff who have appropriate mediation training and are able to serve as a mediator. The process will then proceed as in section 1.a and 1.b.</p> <p>Discussion on the motion: Senator Jensen said he does not believe the head of Human Resources is a neutral party and would like to see at least half of the mediators are selected from faculty. Senator Jensen noted concerns about the language where three mediators are to be selected and further down the number of mediators is not consistent. Senator Marston noted the process is that 3 potential mediators are identified, from that list the parties have the option to remove one of the mediators, and items 2 and 3 are caveats if mediators cannot be identified. The process may not always involve faculty and the wording "Professional Staff" was used to capture all parties. Jim New agreed with Senator Marston's response.</p> <p>Senator Jensen moved to table the motion. There was no second. The motion died.</p> <p><b>Close discussion:</b> Senator Gus Stuart moved to close debate and call the question. Senator Haley Orthel-Clark seconded. The motion passed with 19 ayes, 1 nay, and 1 abstention.</p> <p>There was also a suggestion to change the word "will" to "may". After much discussion, it was noted the word "may" is too permissive.</p> <p><b>Final Motion:</b> A final vote was taken on the motion, as amended. The motion passed with 24 ayes and 1 nay.</p>			
<p>February 10, 2023</p>	<p>To adjourn the February 10, 2023 Faculty Senate Meeting.</p>	<p>Passed with 20 ayes.</p>	<p>Signed by A. Cavanaugh as motion approved.</p>	<p>Motion complete.</p>
<p>March 17, 2023</p>	<p>To approve the Faculty Senate Minutes for February 10, 2023.</p>	<p>Passed with 26 ayes.</p>	<p>Signed by A. Cavanaugh.</p>	<p>The minutes have been posted to the TMCC website, motion complete.</p>

## Faculty Senate Motion Tracking

March 17, 2023	To approve the March 17, 2023 Consent Agenda Item A: Committee Membership.	Passed with 25 ayes.	Signed by A. Cavanaugh as motion approved.	Motion complete.
March 17, 2023	To approve the March 17, 2023 Consent Agenda Item B: Curriculum Decisions.	Passed with 25 ayes.	Signed by A. Cavanaugh, Dr. Hilgersom, and VPAA Alexander as motion approved. Signed by VPSD Gutierrez as motion received/acknowledged. Signed by K. Kolbet.	Once the curriculum items are approved on the consent agenda, the committee chair submits the changes, motion complete.
March 17, 2023	To approve the March 17, 2023 Consent Agenda Item C: Faculty Senate Travel.	Passed with 25 ayes.	Signed by A. Cavanaugh and Dr. Hilgersom as motion approved. Signed by VPAA Alexander and VPSD Gutierrez as motion received/acknowledged. Signed by M. Leathen.	The Faculty Senate Office will work with the department AA's to distribute travel funding. Travel is being completed or has been completed.
March 17, 2023	To approve the March 17, 2023 Consent Agenda Item D: Information Literacy General Education Learning Outcome (GELO) Rubric.	Passed with 25 ayes.	Signed by A. Cavanaugh as motion approved. Signed by Dr. Hilgersom, VPAA Alexander and VPSD Gutierrez as motion received/acknowledged. Signed by K. Kolbet.	The Faculty Senate Office will work with Assessment and Planning to get the rubric updated.
March 17, 2023	To approve the Academic Calendar and the 26-27 Academic Year.	Passed with 26 ayes.	Signed by A. Cavanaugh and Dr. Hilgersom as motion approved. Signed by VPAA Alexander and VPSD Gutierrez as motion received/acknowledged. Signed by J. Doe.	The calendar has been published, motion complete.
March 17, 2023	<p>To approve the resolution to commend Pat Miller during her time as Part-Time Faculty Committee Chair.</p> <p>Whereas, Patricia Miller, under circumstances of an emergent nature, was the sole volunteer to take over the Part Time Faculty Committee Chair position;</p> <p>Whereas, her time as Chair of the Part Time Faculty Committee was nothing less than exemplary of the spirit of volunteerism and service beyond self we would hope to have in any of our volunteers within the Faculty Senate Apparatus;</p> <p>Therefore, be it resolved that this body commends her time and service as Chair of the Part Time Faculty Committee and is grateful for her service.</p>	Passed with 24 ayes.	Signed by A. Cavanaugh.	Motion complete
March 17, 2023	<p>Online Course Access and Class Visits</p> <p>COURSE ACCESS</p> <p>(i) Other than the instructor of record, the LMS administrator, and the LMS support staff, no other member of faculty, staff, or administration shall be given account/sub-account level access to a course. Account/sub-account level access already granted to any other party must be terminated by 5/15/23.</p> <p>(ii) The LMS administrator and LMS support staff may not use their account/sub-account</p>	Passed with 17 ayes, 6, abstentions, and 2 nays.	Signed as motion approved by A. Cavanaugh, Dr. Hilgersom, and VPAA Alexander, signed as motion received/acknowledged by VPSD Gutierrez, signed by B. Hestiyas.	The Faculty Senate Office will work with the Faculty Senate and WCFAC Chairs to have this procedure placed in the appropriate areas upon approval. The second reading of this procedure will be done in the Planning Council in the Fall.



	<p>level privileges to service requests from the administration on information pertaining to an individual course or an individual instructor.</p> <p>SCHEDULED CLASS VISITS</p> <p>(i) Staff, administrators, and other faculty intending to access a class or to add another person must channel the request through the instructor of record or the department chair.</p> <p>(ii) The appropriate Teaching Evaluation form should be used whenever a Scheduled Class visit is for the purpose of evaluating the instructor.</p> <p>UNSCHEDULED CLASS VISITS</p> <p>(i) Per the TMCC-NFA Contract, Section 12.5.4, unscheduled class visits may be conducted in extraordinary circumstances in response to concerns or complaints based on reasonable cause.</p> <p>(ii) The unscheduled visit must be conducted by the immediate supervisor of the faculty member.</p> <p>(iii) Requests for access should be routed through the Department Chair or the instructor of record. The supervisor will only be granted course-level access to the course or courses to which the extraordinary circumstances pertain. Account/sub-account level access shall not be granted.</p> <p>(iv) Before an unscheduled visit, the TMCC-NFA President shall be notified of any person who has been granted access to the course and the time and date of that access.</p> <p>Senate Chair Amy Cavanaugh opened the floor for discussion. She noted the area where the VPAA raised concern that the policy does not accord with the NFA Contract (shown below).</p> <p>(iii) Requests for access should be routed through the Department Chair or the instructor of record. The supervisor will only be granted course-level access to the course or courses to which the extraordinary circumstances pertain. Account/sub-account level access shall not be granted.</p> <p>It was suggested to amend or strike the language that is not going to be supported by the VPAA.</p> <p>(iii) <del>Requests for access should be routed through the Department Chair or the instructor of record.</del> The supervisor will only be granted course-level access to the course or courses to which the extraordinary circumstances pertain.</p>			
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# Faculty Senate Motion Tracking

	<p>Account/sub-account level access shall not be granted.</p> <p>Committee Chair Blisin Hestiyas suggested to change the word unscheduled to uninvited and striking the first sentence of iii. The word "unscheduled" is used in the NFA Contract. The word "uninvited" is not used in the NFA contract. VPAA Alexander agreed striking the first sentence of (iii) would accord with the NFA Contract.</p> <p>Senator Jensen moved to vote on the motion as written. No second was received. The motion died.</p> <p>Motion: Senator Ron Marston offered a friendly amendment to strike the first sentence of (iii). Senator Gus Stuart seconded the motion to strike the sentence as shown below. Committee Chair Blisin Hestiyas accepted the amendment. The motion passed, as amended, with 17 ayes, 6 abstentions, and 2 nays.</p> <p>(iii) <del>Requests for access should be routed through the Department Chair or the instructor of record.</del> The supervisor will only be granted course-level access to the course or courses to which the extraordinary circumstances pertain. Account/sub-account level access shall not be granted.</p>			
March 17, 2023	To send the PAIDs Policy to the Salary, Benefits and Budget Committee for further work.	Passed with 22 ayes.	Signed by A. Cavanaugh.	Motion complete.
March 17, 2023	<p>The TMCC Faculty Senate adjourns today with a pause to honor those lost in the Care Flight crash, which occurred between this meeting and our last.</p> <p>In memory of our community's honored fallen: Paramedic Ryan Watson (TMCC Graduate), Nurse Ed Pricola (TMCC Graduate), and Pilot Scott Walton- who gave their lives in service of their profession and in the line of duty; as well as in memory of the patient and patient's spouse who were also lost; the TMCC Faculty Senate holds a moment of silence prior to adjournment.</p> <p>Our solidarity with a hurting community is felt throughout our campuses and in all our hearts.</p>	Passed with 24 ayes.	Signed by A. Cavanaugh.	Motion complete
April 14, 2023	To approve: "All performance evaluations of tenured faculty shall include a rating of either (i) "satisfactory, or (ii) unsatisfactory."	Due to a lack of a second the motion died.	Signed by A. Cavanaugh	
April 14, 2023	To approve the Faculty Senate Minutes for March 17, 2023.	Passed with 27 in favor.	Signed by A. Cavanaugh	The minutes have been posted to the TMCC website, motion complete.
April 14, 2023	To approve the April 14, 2023 Consent Agenda Item A: Committee Membership Changes.	Passed with 25 in favor.	Signed by A. Cavanaugh	Motion complete
April 14, 2023	To approve the April 14, 2023 Consent Agenda Item B: Curriculum Decisions.	Passed with 25 in favor.	Signed as motion approved by A. Cavanaugh, VPAA Alexander and Dr. Hilgersom. Signed as motion received/acknowledged by VPSD Gutierrez. Signed by K. Kolbet.	Once the curriculum items are approved at Faculty Senate, the Curriculum Review Committee chair submits the changes, motion complete.

# Faculty Senate Motion Tracking

April 14, 2023	<p>To approve the April 14, 2023 Consent Agenda Item C: Faculty Senate Travel.</p>	Passed with 25 in favor.	<p>Signed as motion approved by A. Cavanaugh and Dr. Hilgersom. Signed as motion received/acknowledged by VPAA Alexander and VPSD Gutierrez. Signed by M. Leathen.</p>	<p>The Faculty Senate AA will work with the other department AA's to get the travel funding processed, motion complete.</p>
April 14, 2023	<p>To approve the procedure for digital tenure binders.</p> <ul style="list-style-type: none"> <li>-The digital binder files should be saved in PDF format with weblinks wherever possible and applicable (to reduce file size);</li> <li>- The digital binder should be stored in a password-protected folder on the VPAA's drive;</li> <li>- The digital binder should be password protected and, if need be, the password should be time-sensitive;</li> <li>- The digital storage should follow the same regulations for disposition as the paper binders (NSHE Procedures and Guidelines Manual pursuant to Section Title 2, Chapter 5, Section 5.6.2, the tenure binder is part of the faculty member's personnel record);</li> <li>- The computers on campus that are equipped with Adobe licensing should be used for creating, editing, and saving the digital binder; additionally, the college has a limited, yet sufficient, number of Adobe licenses available per request to be downloaded onto personal computers;</li> <li>- Professional Development office should develop training sessions to demonstrate how to create PDF binders;</li> <li>- A 2-year grace period should be offered to tenure track faculty, allowing them to choose between submitting their binder in a digital or paper form; after that, the digital binder should be the only available option to apply for tenure.</li> </ul> <p>Discussion circled around different versions of PDFs and which is best for archival purposes.</p> <p>Senator Lars Jensen offered an amendment to save the PDF's in an archival format known as PDF/A. Senator Marynia Giren-Navarro seconded. The amendment received 1 aye, 23 nay, and 2 abstentions. It did not pass.</p> <p>Discussion on the amendment included adding the PDF/A format in the procedure, the archival format is not easily found, confusing, and difficult for the average Adobe user.</p> <p>Senator Gus Stuart moved and Chair-Elect Rick Bullis seconded to call the original question. The motion passed with 23 ayes and 1 abstention.</p> <p>Chair-Elect Rick Bullis moved to approve the original motion and Senator Gus Stuart seconded. The original motion to approve the Digital Binder procedure passed with 23 ayes and 1 abstention.</p>	Passed with 23 in favor, 1 abstention.	<p>Signed as approved by A. Cavanaugh, Dr. Hilgersom, and VPAA Alexander. Signed as motion received/acknowledged by VPSD Gutierrez. Signed by M. Giren-Navarro.</p>	<p>The procedure has been updated on the VPAA's webpages, motion complete.</p>

<p>April 14, 2023</p>	<p>To approve the SBBC Travel Support Resolution</p> <p>Approved at the March 31, 2023 Salary, Benefits and Budget Committee Meeting</p> <p>SBBC Travel Funding Support Resolution</p> <p>Whereas TMCC's Vision is to be "a leader in innovative education, meeting student and community needs" and has a stated Value of "Nurturing a climate of innovative and creative thought."</p> <p>Whereas TMCC employee engagement with the larger academic and professional community is a critical component of professional development. Regular opportunities to attend professional meetings is necessary to nurture a climate of innovative and creative thought to meet ever changing student and community needs.</p> <p>Whereas TMCC cut travel funding at the start of the Covid Pandemic in response to budget concerns and widespread cancellations of in-person professional meetings.</p> <p>Whereas in FY 2023, the TMCC Faculty Senate travel funding was reduced from \$10,000 to \$5,000. Department funding was reduced from \$300 to \$0 per professional staff position for travel. The Faculty Senate received 13 travel funding applications and were unable to fully fund the requests.</p> <p>Whereas TMCC would better embody its Vision or Values by restoring travel funding, and employee morale would be improved by an ongoing commitment to professional development.</p> <p>Be it resolved that</p> <p>The Faculty Senate thanks the leadership for fully funding the current travel applications submitted to Faculty Senate for support in FY23.</p> <p>The Faculty Senate requests the restoration of \$10,000 per academic year for Faculty Senate travel funding.</p> <p>The Faculty Senate encourages the restoration and inflation adjusted increase in travel funding for TMCC employees within operating budget funds.</p>	<p>Passed with 25 in favor and 1 abstention.</p>	<p>Signed as motion approved by A. Cavanaugh and Dr. Hilgersom. Signed as motion received/acknowledged by VPAA Alexander and VPSD Gutierrez. Signed by M. Leathen.</p>	
<p>April 14, 2023</p>	<p>To approve 7.6 in the Faculty Senate Bylaws.</p> <p>*Senator Lars Jensen moved and Senator Steve Bale seconded to approve Version A of the bylaw change (without preamble).</p> <p><del>7.6 – Faculty Senate meetings shall be open. All interested persons are encouraged to attend.</del></p>	<p>Passed with 23 in favor and 2 nays.</p>	<p>Signed as motion approved by A. Cavanaugh and Dr. Hilgersom. Signed as motion received acknowledged by VPAA Alexander and VPSD Gutierrez. Signed by Chair-Elect Bullis.</p>	<p>The Faculty Senate Bylaws have been updated, motion complete.</p>

	<p>7.6 "A voting member of the Senate may move to close a portion of a Senate meeting. The motion requires a second, and then the Senate will vote on the motion. During the "closed" portion of the meeting, only voting and advisory members of the Faculty Senate, Student Representatives, and the Faculty Senate Executive Committee will be permitted to attend (unless otherwise stipulated by the approved Senate motion)."</p> <p>*Senator Gus Stuart moved and Senator Ron Marston seconded to approve Version B (with preamble).</p> <p><del>7.6 – Faculty Senate meetings shall be open. All interested persons are encouraged to attend.</del></p> <p>7.6 - "In the spirit of shared governance, meetings of the Faculty Senate are open to all faculty, staff, students, and administrators, unless the meeting has been "closed". A voting member of the Senate may move to close a portion of a Senate meeting. The motion requires a second and then the Senate will vote on the motion. During the "closed" portion of the meeting, only voting members of the Faculty Senate, Student Representatives, Standing Committee Chairs, the Faculty Senate Executive Committee, and those invited by the Senate Chair will be permitted to attend (unless otherwise stipulated by the approved Senate motion)."</p> <p>*Both versions were discussed and the motion to amend Version B was approved with 23 Ayes and 2 nays.</p> <p>*The Senate voted on Version A amended so it is identical to Version B. The motion passed with 23 Ayes and 2 nays.</p>			
<p>April 14, 2023</p>	<p><b>Other bylaw changes:</b> Senator Gus Stuart moved and Senator Steve Bale seconded to approve 3.1: <del>All College Professional Staff and Part-Time Faculty (as defined by the Board of Regents), will be represented by the Faculty Senate.</del> All College Professional Staff (as defined by the Board of Regents) and <b>Part-Time Faculty</b> will <b>have representation in</b> the Faculty Senate. The motion passed with 23 ayes and 1 abstention.</p> <p>Senator Gus Stuart moved and Senator Cara Dopf seconded to approve 4.1C: "Part-time faculty shall <del>constitute a department</del> <b>represent the equivalent</b> of a college department (<b>for the purposes of representation</b>) and shall elect two Senators <del>which must</del> <b>who</b> come from two different academic departments. <b>These Senators must be employed by TMCC while serving as Senators.</b> In the absence of an election, the Chair will appoint the Senators." The motion passed with 23 ayes and 1 abstention.</p> <p>Senator Gus Stuart moved and Chair-elect Rick Bullis seconded to approve the ASA Bylaws change: After discussion the committee has voted to change charge 8 for increased clarity by splitting it in two. Charge 8 would now read: <b>8. "Conduct regular reviews of General Education Learning Outcomes at the institutional level".</b></p>	<p>All motions passed.</p>	<p>Signed by A. Cavanaugh and Dr. Hilgersom as motion approved. Signed by VPAA Alexander and VPSD Gutierrez as motion received acknowledged. Signed by Chair-Elect Bullis.</p>	<p>The bylaws have been updated, motion complete.</p>

# Faculty Senate Motion Tracking

	<p>Charge 9 would now read:  <b>9. "Establish General Education Learning Outcomes and rubrics and review those on a regular basis for possible revisions."</b></p> <p><b>As a result of splitting charge #8, will create a numeric change to the remainder of the charges. The current charge #9 would increase to #10 and current charge #10 would increase to #11. The motion passed with 20 ayes, 1 abstention, and 1 nay.</b></p> <p>Senator Ron Marston moved and Senator Gus Stuart seconded to approve the CRC Bylaws change: Communicate with the articulation officer(s) of the College and the offices of the Vice Presidents of Academic Affairs and Student Services in order to coordinate curricula. A senator suggested the bylaw say officer(s). The change was deemed clerical and no vote was taken.</p>			
April 14, 2023	<p>Senator Jensen moved to establish an opt-in list serv (see below for wording). Senator Gus Stuart seconded.</p> <p>The Faculty Senate recognizes that not all email subjects are necessarily appropriate for all audiences at TMCC, and acknowledges the reasons for the recent changes to the email LISTSERVS. However, open discussion of academic and related issues is an important protected right and freedom in higher education. LISTSERVs are an essential avenue of communication, and the new changes do not allow for that open discussion.</p> <p>Therefore, the Faculty Senate requests the creation of a new LISTSERV for faculty to voice and discuss academic and other faculty related issues. The new LISTSERV should be named All Discussion, be opt-in and be unmoderated.</p> <p>There was a long discussion regarding opt-in versus opt-out.</p> <p>The motion passed with 5 ayes, 13 abstentions, and 2 nays.</p>	Passed with 5 ayes, 13 abstentions, and 2 nays.	Signed as motion approved by A. Cavanaugh. Signed as motion received/acknowledged by Dr. Hilgersom, VPAA Alexander, and VPSD Gutierrez.	This will be discussed at JEB and the Senate will be provided an update on the status.
April 14, 2023	To adjourn the April 14, 2023 Faculty Senate Meeting	Passed with 18 in favor.	Signed as motion approved by A. Cavanaugh.	Motion complete.
May 12, 2023	To approve the Faculty Senate Minutes for April 14, 2023	Passed with 20 in favor.	Signed by A. Cavanaugh as motion approved.	The minutes have been posted to the TMCC website, motion complete.
May 12, 2023	To approve the May 12, 2023, Consent Agenda Item A: Committee Membership.	Passed with 23 in favor.	Signed by A. Cavanaugh as motion approved.	After June 30, 2023 the website will be updated with all current Standing Committee Chairs and Senators.
May 12, 2023	To approve the May 12, 2023, Consent Agenda Item B: Curriculum Decisions.	Passed with 23 in favor.	Signed by A. Cavanaugh as motion approved. Signed by Dr. Hilgersom, VPAA Alexander, and VPSD Gutierrez as motion received/acknowledged. Signed by Katie Kolbet.	Once the curriculum items are approved at the Senate, the CRC Chair submits the changes, motion complete.

## Faculty Senate Motion Tracking

May 12, 2023	To approve the May 12, 2023, Consent Agenda Item C: Faculty Senate Travel.	Passed with 23 in favor.	Signed by A. Cavanaugh and Dr. Hilgersom as motion approved, Signed by VPAA Alexander and VPSD Gutierrez as motion received/acknowledged. Signed by M. Leathen.	The Faculty Senate AA will work with the department AA's to get the approved travelers reimbursed.
May 12, 2023	To send the Mid-Tenure Review Process to the Professional Standards Committee.	Passed with 24 in favor.	Signed by A. Cavanaugh and VPSD Gutierrez.	This will be forwarded to the Professional Standards Committee in the Fall, motion complete.
May 12, 2023	To approve the resolution of the Administrative Faculty of Truckee Meadows Community College for Administrative Faculty Salary Advancement.	Passed with 24 in favor.	Signed by A. Cavanaugh as motion approved. Signed by Dr. Hilgersom, VPAA Alexander, and VPSD Gutierrez as motion received/acknowledged. Signed by B. Davis.	Motion complete.
May 12, 2023	To approve the Academic Faculty Annual Performance Evaluation Form.	Passed in 19 in favor.	Signed by A. Cavanaugh, Dr. Hilgersom, and VPAA Alexander as motion approved. Signed by VPSD Gutierrez as motion received/acknowledged. Signed by M. Giren-Navarro.	The forms are being updated on the website as of June 13, 2023, motion complete.
May 12, 2023	To approve the Resolution on Salary Enhancement Funding Reallocation.	Passed with 23 ayes.	Signed as motion approved by A. Cavanaugh and VPAA Alexander. Signed by Dr. Hilgersom as motion received/acknowledged. Signed by Matt Leathen.	Motion complete.
May 12, 2023	To approve the Resolution on Salary Enhancement Process.	Passed with 24 ayes.	Signed as motion approved by A. Cavanaugh. Signed as motion received/acknowledged by Dr. Hilgersom, VPAA Alexander and VPSD Gutierrez. Signed by Matt Leathen.	Motion complete.
May 12, 2023	To approve the second read of the proposed Faculty Senate Bylaw changes which include: chair responsibilities, Executive Board responsibilities, and the Faculty Evaluations Committee.	Passed with 23 ayes.	Signed as motion approved by A. Cavanaugh and Dr. Hilgersom. Signed as motion received/acknowledged by VPAA Alexander and VPSD Gutierrez. Signed by Chair-Elect Rick Bullis.	The bylaw updates have been made to the website, motion complete.
May 12, 2023	To adjourn the May 12, 2023 Faculty Senate Meeting.	Passed with 16 ayes.	Signed as motion approved by A. Cavanaugh.	Motion complete.