



Truckee Meadows Community College

Faculty Senate WebCollege Faculty Advisory Committee

---

# MEETING MINUTES APR. 14, 2023

---

11-12 p.m. via Zoom

**Meeting called to order at:** 11:00 a.m.

**In attendance:** Tom Cardoza, Lisa Buehler, Vanina Coudriet, Jencie Davies, Paul Davis, Candace Garlock, Robin Griffin, Blisin Hestiyas (Chair), Dan Hooper, Beth Humphrey, Minsung Jung, James Kuzhippala, Julie Kauffman, Rebecca McCleary, Nancy O'Neal, Alex Orejel Oliva, Rebecca Porter, Phil Smilanick

**Absent:** Brian Addington, Elena Atanasiu, Tommie Guy, Tim III, Lars Jensen, Sarah Krutz, Ted Owens, Craig Rodrigue,

**Guests:** Amber Anaya, Frank Amankonah

---

## Approval of March 10, 2023 Minutes

---

Lisa Buehler moved and Jencie Davies seconded to approve the March 10, 2023 WebCollege Faculty Advisory Committee Minutes. The committee approved the minutes.

---

## Library Resources for Online Classes

---

Jamie Smith from the Tutoring Center joined today's meeting and provided information on resources available for faculty, invited faculty to come and complete their office hours in the Tutoring Center, and discussed AI software. The tutors are astute and can tell when a student has used AI in their work. If AI use is suspected, the tutors will notify the instructor for any action taken.

---

## Meeting Next Academic Year: Online or Hybrid

---

Chair Blisin opened the discussion on what modality the committee prefers for AY 23-24. Meetings on Zoom received the most votes. Hybrid was suggested. Amber mentioned only 1-2 people show up to the room. The committee agreed to stay on Zoom next year.

---

## WebCollege Update

---

Alex provided the following updates from the WebCollege: there will be a professional development workshop at the Edison Campus and Cidi Lab training will begin next week.

---

## New Committee Chair Election

---

Frank Amankonah has been nominated for WebCollege Committee Chair beginning AY 23-24. The committee voted yes, unanimously.

---

## Optional Online Faculty Self-Evaluation Form

---

Chair Blisin brought the Optional Online Faculty Self-Evaluation Form to the committee's attention. You can receive 2 points for completing the form on your annual plan. Chair Blisin noted some updates that could be done to the form such as changing the WebCollege Program Director to a different reviewer. A suggestion from the committee was to use the form in a mentor/mentee situation and to create a subcommittee to review the form and its use. The committee will continue to discuss this form at their next meeting.

## New Business

---

None

**Meeting adjourned:** 12 p.m.

Next Meeting: May 12, 2023, 11-12 noon via Zoom