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# MEETING NOTES FOR MAY 10, 2021

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## Present

Joan Steinman, Andy Hughes, Natalie Brown, Tina Ruff, Kaylene Brady, Sidney Sullivan, Felipe Gutierrez De Alba, Amber Burroughs, Staci Miller, Amanda Stibick, Maria "Sandra" Jimenez, Olga Mesina, Miguel Martinez and Keith Bingham

### 1. Starfish Services Tab Review (Joan Steinman and Olga Mesina)

- Olga shared a handout with the group regarding how to login to Starfish via the direct link and via Canvas. She reminded everyone to please remember to check your Starfish Services tabs to ensure that the current information is listed. If your unit is not listed, please send Olga the content to add. Olga also reviewed the description of the Student Success Intervention Inventory and explained how the content is utilized to assist students and help faculty refer students to resources. Starfish will also help TMCC determine how to move forward utilizing the analytics piece of the software. Olga requested assistance with getting the word out to Academic Affairs personnel on what SSD intervention resources are available and how to refer their students to those SSD resources. Olga added that they are starting by loading the highly specialized intervention programs into Starfish first. Olga will share the list with the group so we can identify what programs need to be added. Note that the emphasis on the student success intervention inventory was requested by the faculty members on the Resource Committee so there is one spot where all of the information is housed to streamline the connection of students to resources. Andy added that the Starfish program should re-launch with the new VPAA.

### 2. Estela Updates (Andy Hughes)

- a. Andy congratulated Felipe Gutierrez De Alba (2021 Model Dairy TMCC Faculty Excellence in Service Award) and Erin Frock (2021 Nevada Regents' Creative Activities Award) on receipt of their awards.
- b. COVID-19 / Return to Campus - July 1: Andy confirmed that July 1 is set as our SSD homecoming move to 100% on campus work.
- c. No SSD Council Meeting for June, July and August

### 3. Standing Items

- a. Cabinet: Andy advised that he will send the Cabinet meeting notes with the slides to council members.
- b. Planning Council: Joan advised that she forwarded the Planning Council notes to the group. Joan added that the Strategic Master Plan key performance indicators are completed. Thomas Kearns also presented the ADA Committee annual report to the Planning Council.
- c. Accreditation Committee: Joan reported that the next Accreditation Committee meeting is Thursday at 1 p.m. They are working on the Standard 1B review to determine where we are and identify the supporting documentation that provides evidence of the results.
- d. Enrollment Management Committee: The last meeting was cancelled.

### 4. Unit Updates

- a. Retention and Support Programs: Joan reported that the Career Hub is moving from CareerLink to the Handshake software program. They are also reviewing Resident Lizard applications and matching with internship department. This program assists student in gaining real life work experience. Counseling reminder - Mental Health Wellness Day is Thursday, May 20. Mental Health Action Day workbook is available in RDMT 122 or MDWN 205.
- b. Admissions and Records: Andy reported that Admissions and Records is working on the end of semester processing of grade posting. Grades are due May 18.

Commencement will be a series of drive through events from May 17-21. The Committee hopes to have each day's event completed by Noon. 2020 graduates are invited to attend since last year's ceremony was cancelled. Kudos to Keith and the SGA who will be providing giveaways to graduates at the event.

VRC: Staff are busy certifying veterans. They are looking forward to on campus events.

Welcome Center: Staff are busy responding to text messaging campaigns.

- c. Advising and Access Services: Natalie reported that in RAC their Spring 2021 Virtual Open House is now available on RACs webpage. Prospective students can view videos highlighting each academic division as well as some key student services areas involved in recruitment. RAC is offering TMCC Info Days in May and June for prospective students and families to take tours of our TMCC Dandini and ATC campuses. Students will be receiving a brief presentation, tour of the campus and some sweet TMCC swag. RAC recruiters have been collaborating with academic faculty to highlight educational programs of interest to prospective students through recorded zoom interviews. Each week a new fun video is sent to our prospective students along with helpful information about enrolling at TMCC. They are still accepting students for our Summer Bridge hybrid program this year, so any referrals can be made to Jennifer Zarco.

Advising: They are still working on GRS holds. They are two weeks out, but we do have limited same day appointments available. Advisors are attending a training for Lanschool in order to start offering in person SOAR Part II. The office will be virtual from May 19-June 2 as the suite is painted.

International: The following recruitment fairs were completed: Russia, Southeast and East Asia, India, South America, Costa Rica, Europe/Middle East/Africa and Vietnam. Upcoming Agent Fairs: Latin America. The International Coffee Hour series is complete for Spring 2021. The international team is reaching out to all students to finalize plans for Fall 2021.

Financial Aid: The Financial Aid Zoom kiosk is now located on the first floor by the Welcome Center where IT used to reset passwords. The HEERF II grant will be available again soon for Summer. Eligible students will receive and email with a link to the application.

- d. Athletics, Health and Wellness: Tina reported that they have six student-athlete graduates. Some of them may come back to play in the Fall. The men's team may make post season regionals! Coach Hawkins is continuing to recruit. The Fitness Center welcomed 304 users during the five weeks since it re-opened. That was about 60 appointments per week. They plan to transition to more slots as part of their phase in plan. Reminder: If you or someone you know has a wellness story to share, please contact Tina. They also want to gather ideas of activities that are fun for parents and kids to do together.
- e. Equity, inclusion and Sustainability: Miguel Martinez reported in YeVonne Allen's stead. In EISO the Diversity Committee and subcommittees are all wrapping up the semester and planning for Fall 2021. They are working on updating the Diversity Course requirements with the Faculty Senate, and the Diversity Training for search committees with HR. The NSHE Men's Leadership summit was a success! They are proud to have been able to be a part of the planning and presenting. They hosted a Movie Night with their mentorship programs on May 4, renting a theater to watch Godzilla vs. Kong. The MOC and SOC will have a ropes course adventure this month to end the semester. They also have another park clean up community service event on May 25. MOC will be hosting a drive-up graduation celebration with an accompanying video on May 26. Staff are looking forward to

volunteering for commencement this month as well. The Foster Youth Faculty Mentor additional assignment has been posted. Faculty Diversity Advocates should be posted before the end of the semester as well.

SGA: Fourteen members of TMCC's National Society of Leadership and Success Spring semester class took part in a National Induction Ceremony Tuesday. The RSOs hosted six events since the last SSD Council Meeting, including our first on-campus event since COVID-19 restrictions began last March. SGA's Earth Day Succulent Plant Kit Event was enjoyed by 47 enthusiastic TMCC students and staff. Nineteen TMCC students participated in the SGA's Earth Day Park Clean Up Event, May 1 at Hidden Valley Regional Park. SGA Finals Events will provide students two "show your TMCC ID" local options to enjoy some free comfort food and drinks for finals. Free coffee or hot chocolate and donuts at all Reno/Sparks DoughBoys stores on Monday, May 10, and Tuesday, May 11. Free Coffee and hot chocolate with a muffin, bagel or bagel sandwich from My Favorite Muffin will run on Wednesday, May 12, and Thursday, May 13. SGA members will hand out programs, TMCC branded license plate holders, and 460 Graduate T-shirts they provided, during all five days of Commencement Ceremonies. The next SGA General Assembly is President Darian Richards, Vice President Brett Grimm, Senator Katie Avery, Senator Alfonso Woods, and Senator Scott Finnley. They will take office beginning June 1. President Fromelius worked on an OER Resolution and a document to encourage students to write letters to legislators regarding the NSHE budgets.

- f. TRIO Student Support Services: Sandra reported that TRIO SSS is still recruiting new students. They reached their 107 participants benchmark. They need to have 140 participants by the end of August. Please refer students to the program.

No further.